

**UNITED STATES ATTORNEY'S OFFICE  
MIDDLE DISTRICT OF TENNESSEE**

110 9<sup>th</sup> Avenue South

Suite A-961

Nashville, Tennessee 37203

ATTN: Internship Coordinator

Telephone: (615) 736-5151

Fax: (615) 736-5323

The United States Attorney's Office serves as the principal litigator for its judicial district and is responsible for coordinating multiple agency investigations within the district. The United States Attorney has the responsibility and authority to prosecute violations of federal criminal statutes, defend the government in civil actions, seek the enforcement of a variety of civil enforcement statutes, and institute proceedings for the collection of fines and penalties among other things.

**Projected No. of Volunteers:** 6 - 8 (summer)  
4 - 6 (fall/spring)

**Internship Location(s):** Nashville, Tennessee

**Application Materials:** Cover letter, resume, transcript, legal writing sample, dates when available, and telephone number(s) where a student may be reached in the day and evenings

**Qualifications:** First-year (second semester), second- and third-year law students. Law school graduates are not eligible for summer positions. **Must be a U.S. citizen** and will be subject to a background investigation due to the sensitive nature of the work performed by the office.

**Application Deadline:** September 15<sup>th</sup> for Spring Program (January - May)  
February 1<sup>st</sup> for Summer Program (June - August)  
June 1<sup>st</sup> for Autumn Program (September - December)

**Minimum Weeks Required:** 8 weeks

**Salary:** Volunteer (without compensation) or credit

**Assignments:** Typical assignments will include assisting with all facets of case preparation including: researching legal issues, drafting/writing motions and responses and various pleadings, providing trial support to Assistant United States Attorneys, interviewing witnesses, and assembling exhibits for trial.

**Web Site:** [www.usdoj.gov/usao/tnm](http://www.usdoj.gov/usao/tnm)